

CITY OF LANCASTER  
P.O. Box 477 Lancaster, MO 63548  
Phone: 660/457-3022/E-mail:cityhall@marktwain.net/Website: lancastermo.com

**Application for Bulk Water Services**

Date of Application: \_\_\_\_\_ Account #: \_\_\_\_\_

Company Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

Owner: \_\_\_\_\_

Signature of person responsible for the bill \_\_\_\_\_

Please print name \_\_\_\_\_

\***Meter**-provided by user

\***Meter Reading**-Each Friday by the user. User will send picture of the meter to the city clerk at [cityhall@marktwain.net](mailto:cityhall@marktwain.net)

\***Meter Reading**-Once monthly the city water operator needs to physical read the meter

\***Billing**-Clerk will mail bill no later than the 25<sup>th</sup> of each month

\***Payment is due on the 15<sup>th</sup> of each month**- if the 15<sup>th</sup> lands on a weekend or federal/state holiday the due date will be the next working day

\***Late Fees**- will apply **after 4:00 pm of the due date**, which is 10% of total water amount due. Late notices will be sent regular mail, if payment is not received by the date shown on the notice, a door tag will be placed at the service address of the account, which will be an additional **\$10.00** service charge, and if not paid by the date shown on the tag water service will be disconnected. A disconnection fee of **\$25.00**, current and past due bill must be paid in full prior to water service being returned.

\***Close**-It is the responsibility of the person receiving services to inform the city clerk when they are no longer required.

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Additional numbers:

Natural Gas	Liberty Utilities	855/872-3242	Water	City Hall	660/457-3022
Trash	Advance Disposal	800/778-7652	<b>Sign up for city alerts</b>		<b>lancastermo.com</b>
Electric	Tri County Electric	888/457-3734	Internet	Mark Twain	660/423-5215

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Rates: January 20, 2018

**Water Rates:** the user Bulk Rate shall be as follows:

0-1,000 gallon	\$20.00 minimum
All over minimum	\$10.00 per 1000 gallon

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