

APPROVED SPECIAL MEETING MINUTES
LANCASTER CITY COUNCIL
October 2, 2023

Present: Mayor Lucas McElhinney, Councilmen: John West, Paul Reynolds, Tommy Roberts and Cole Tippet. Margaret Reynolds-City Clerk,

Guests: None present

The Mayor called the council meeting to order at 5:34 p.m.

A motion was made by John West and seconded by Tommy Roberts to approve the agenda with the following correction. Date Posted should have read September 29, 2023 and the Meeting Date should have read Monday October 2, 2023. The city clerk reversed the dates. The Mayor called for the vote, all in favor. Motion carried. Vote 4-0

A motion was made by Tommy Roberts and seconded by John West to accept the resignation of Margaret Reynolds from the position of City Clerk as a full-time employee as of October 13, 2023. The Mayor called for the vote and the vote was as follows: John West; yea, Paul Reynolds; abstain, Cole Tippet; yea, Tommy Roberts; yea. Motion carried. Vote 3 yea-1 abstain.

A motion was made by Cole Tippet and seconded by John West to hire Margaret Reynolds at the rate of \$16.00 per hour on an as-needed basis beginning October 14, 2023 The Mayor called for the vote and the vote was as follows: John West; yea, Paul Reynolds; abstain, Cole Tippet; yea, Tommy Roberts; yea. Motion carried. Vote 3 yea-1 abstain.

A motion was made by John West and seconded by Cole Tippet to hire Connie Kethe at the rate of \$16.00 per hour on an as-needed basis beginning October 3, 2023 The Mayor called for the vote and the vote was as follows: John West; yea, Paul Reynolds; yea, Cole Tippet; yea, Tommy Roberts; yea. Motion carried. Vote 4 yeas-0 nays.

A motion was made by John West and seconded by Cole Tippet to apply for a city credit card, with the Mayor being the only signatory. A limit of \$1000 per month will be placed on the account and the statement will be presented with the check each month. The Mayor called for the vote and the vote was as follows: John West; yea, Paul Reynolds; nay, Cole Tippet; yea, Tommy Roberts; nay. Tie vote. Mayor's vote: yea. Motion carried. Vote 3 yeas-2 nays.

A motion was made by Cole Tippet and seconded by John West to accept applications for the position of City Clerk until October 25, 2023, 4pm. The council will meet October 30, 2023 at 5:30pm to review applications and select qualified candidates for interviews. Mayor called for

the vote and the vote was as follows: John West; yea, Paul Reynolds; yea, Cole Tippet; yea, Tommy Roberts; yea. Motion carried. Vote 4 yeas-0 nays.

As there is no further business, a motion was made by John West and seconded by Cole Tippet to adjourn the meeting. The Mayor called for the vote, all were in favor. Motion carried. Vote 4-0

Mayor McElhinney adjourned the meeting at 6:22pm

Minutes taken by Margaret Reynolds, City Clerk _____

Affix Seal

Date approved: 10th day of October, 2023