

**APPROVED OPEN MINUTES
LANCASTER CITY COUNCIL MEETING
September 11, 2023**

Present: Mayor Lucas McElhinney, Councilmen: John West, Paul Reynolds, Tommy Roberts and Cole Tippet. Margaret Reynolds-City Clerk, George Reindel-Water and Sewer, Jimmy McNary-Park, Street and Maintenance

Guests: Junior Buckallew, John Gillum, Amanda Mountain, Linda Blessing, Deborah Snedigar, Wayne Anderson and Rick Probasco

The Mayor called the council meeting to order at 7:03 p.m.

A motion was made by John West and seconded by Tommy Roberts to approve the agenda. The Mayor called for the vote, all in favor. Motion carried. Vote 4-0

A motion was made by John West and seconded by Paul Reynolds to approve: August 3, 2023-special minutes-Sewer Improvements, August 7, 2023-Tax Levy hearing minutes, August 7, 2023-Water Rate Increase minutes, and August 7, 2023 City Council meeting minutes. The Mayor called for the vote, all in favor. Motion carried. Vote 4-0

A motion was made by Cole Tippet and seconded by John West for the approval of the monthly bills (\$53,388.36), and financial reports presented by the City Clerk. The Mayor called for the vote, all in favor. Motion carried. Vote 4-0

Presentation: John Gillum presented the audit/financial statement for the 2022 fiscal year for the City of Lancaster. Lancaster's financial and budgetary obligations have been met. The city is in good financial standing. The Park Dept., is in a deficit due to the Jaycee Park Improvement Project but should be in the black for the 2023 fiscal year. John advises to monitor park expenses in relationship to the grant reimbursements. A digital copy of the financial statement will be posted on the city website.

A motion was made by John West and seconded by Paul Reynolds to accept the 2022 fiscal year financial statement (audit) prepared by John Gillum, CPA. Mayor McElhinney called for a roll call vote: John West; yea, Paul Reynolds; yea, Cole Tippet; yea, Tommy Roberts; yea. Motion carried. Vote 4-0

The Schuyler County Nutrition Site is asking for land to build a new building. The City has offered property located near the Food Room and has offered to be a co-applicant with the County on grants, if needed. The City Council will not give or sell any property to the Nutrition Site for a new building but will offer them a long term lease, similar to the lease the city currently has with the Ministerial Alliance for the food room. At this time the Nutrition Site has not applied for any grants or funding. The City Council has asked the Nutrition Site Board to present a plan of action and draft plan of a building.

A motion was made by Tommy Roberts and seconded by John West to not give the Nutrition Site the building violation letter for 30 days or until the next council meeting. The Mayor called for the vote and the vote was as follows: John West; yea, Paul Reynolds; yea, Cole Tippet; nay, Tommy Roberts; yea. Motion carried. Vote 3 yea-1 nay

The Employee Handbook has been tabled for a second time. It will appear on the October 10th agenda.

A motion was made by Paul Reynolds and seconded by Cole Tippet to approve \$6650.00 for engineering costs to begin the TAP sidewalk plans with Allstate Consultants. Mayor McElhinney called for a roll call vote: John West; yea, Paul Reynolds; yea, Cole Tippet; yea, Tommy Roberts; yea. Motion carried. Vote 4-0

A motion was made by John West and seconded by Paul Reynolds to approve Cole Tippet as the representative for the City of Lancaster on the Executive Board of the Regional Planning Commission and the Solid Waste District Board. The Mayor called for the vote, all in favor. Motion carried. Vote 4-0

A motion was made by Tommy Roberts and seconded by John West to appoint Leslie Wilson to the Lancaster Housing Authority Board until the year 2024. The Mayor called for the vote, all in favor. Motion carried. Vote 4-0

A motion was made by John West and seconded by Cole Tippet to hire Gary Yearns as a water apprentice at the hourly rate of \$14.00 per hour. John West; yea, Paul Reynolds; abstained, Cole Tippet; yea, Tommy Roberts; yea. Motion carried. Vote 3 yea and 1 abstained

A motion was made by Tommy Roberts and seconded by Cole Tippet to hire Joby Sizemore to point tuck city hall. Cost of the project cannot exceed \$1000.00. The Mayor called for the vote, all in favor. Motion carried. Vote 4-0

The next regular council meeting will be held **Tuesday, October 10, 2023, unless otherwise posted**, in City Hall at 209 E Washington St, Lancaster, MO, at 7:00 pm.

As there is no further business, a motion was made by John West and seconded by Tommy Roberts to adjourn the meeting. The Mayor called for the vote, all were in favor. Motion carried. Vote 4-0

Mayor McElhinney adjourned the meeting at 9:15 pm

Minutes taken by Margaret Reynolds, City Clerk _____

Affix Seal

Date approved: 10th day of October, 2023