APPROVED Open and Closed MINUTES
CITY OF LANCASTER
Council Meeting September 14, 2020

Present: Mayor James Foster, Councilmen: Paul Reynolds, Tommy Roberts, John West, and Homer Jarvis. Margaret Reynolds-City Clerk, George Reindel-Waste Water Supervisor, Joe Groseclose-Water Supervisor, Jimmy McNary-Park and Maintenance Supervisor, James Berry-Police and Laura Watson

Guests: None

Mayor Foster called the council meeting to order at 7:00 p.m.

A motion was made by John West and seconded by Homer Jarvis to approve the agenda. The Mayor called for the vote, all in favor. Motion carried. Vote 4-0

A motion was made by Homer Jarvis and seconded by John West to approve the regular council minutes of August 10, 2020 with the following correction: Paul Reynolds to not make the first motion to approve the monthly bills. The motion was made by Tommy Roberts. The Mayor called for the vote, all in favor. Motion carried. Vote 4-0

A motion was made by Homer Jarvis and seconded by John West to approve the bills; August 11th-Sep 14th: Operating: **$34,311.72, Capital Expenses; Police Car** Grant Funds: **$18,400**. Matching Funds: $**15,100**. Water Line Replacement: **$81,040**. The Mayor called for the vote, all in favor. Motion carried. Vote 4-0

Reports:

POLICE: Patrolling as much as possible. Discussed city codes.

FIRE: Laura reported they helped with several car accidents. A discussion about 103 E Jefferson Street Building. The Mayor explained the council will keep total control of the building. Any changes will go through the council. The city has a lease/purchase agreement with BK Development for $75,000: $50,000 for the cost of the building and $25,000 for needed improvement. The city will not, at this time, sign an agreement with Lancaster Fire and Rescue. The Lancaster Fire Dept. will use the building as a "Firehouse".

WATER: No major leaks, changing out meters and mowing

STREETS: Jimmy will be working on streets and working on equipment.

SEWER: Work on the Judd Lift station and slues valves at Lagoon. The flow meters at the lagoon are installed but not working as planned. Still have not figured out the software. Barry Howell and George have not finished the video portion of the mapping. The flow meter at Glenwood has not been installed.

CITY CLERK: Margaret will contact Greyline and USA bluebook to help facilitate moving forward on the software issues of the flow meters. Margaret will also contact Visu-sewer and the Engineers, again, to see if they were given all the changes from the city sewer operator.

Discussion: Codification: The city clerk presented additional information about codifying the city codes. This would help in a multitude of ways: citizen could go to the city website and review the codes. Muni-Code has specialized lawyers to review current city ordinances for outdated laws, conflicting and/or duplicating ordinances and suggest needed or new ordinances. They would then create viewable, on line, municipal codes, such as: building, animals, general health safety, nuisance, water and sewer. The Council and Mayor asked Margaret to speak with Connie to help with this project. The council wants a clearer picture of the need. The Mayor tabled the issue again until the October regular council meeting.

Open Closed Session:

A motion was made by Paul Reynolds at **8:07pm** and seconded by John West to enter into closed session to discuss real estate. Mayor Foster called for a roll call vote: John West; aye, Paul Reynolds; aye, Homer Jarvis; aye, Tommy Roberts: aye. Motion carried. Vote 4-0

City Clerk attended closed session.

A motion was made by Paul Reynolds at **8:25 pm** and seconded by Homer Jarvis to close closed session and reopen open session. Mayor Foster called for a roll call vote: John West; aye, Paul Reynolds; aye, Homer Jarvis; aye, Tommy Roberts; aye. Motion carried. Vote 4-0

Close Closed Session

The next regular council meeting will be held Wednesday, October 14, 2020 at city hall, Lancaster, MO, 7:00 pm.

As there is no further business, a motion was made by John West and seconded by Homer Jarvis to adjourn the meeting. The Mayor called for the vote, all were in favor and motion was carried. Vote 4-0

Mayor Foster adjourned the meeting at **8:26 pm**

Minutes taken by Margaret Reynolds, City Clerk Margaret Reynolds

Affix Seal

Date Approved: 14th day of October, 2020